



© MEDAIR / WENDY VAN AMERONG

## YEAR REPORT 2015

Stichting Medair Nederland  
Amersfoort



## CONTENT

### REPORT

<b>1 GENERAL.....</b>	<b>4</b>
1.1 MEDAIR GENERAL INFORMATION .....	4
1.2 MEDAIR NETHERLANDS GENERAL INFORMATION .....	5
1.3 GOALS AND OBJECTIVES—MEDAIR NETHERLANDS.....	6
1.4 KEY STRATEGIES AND ACTIVITIES .....	6
1.5 LEGAL STRUCTURE .....	7
1.6 COMPOSITION OF EMPLOYEES AND BOARD .....	7
1.7 STATUTES .....	8
<b>2 INFORMATION RELATED TO ACTIVITIES AND FINANCIAL POSITION.....</b>	<b>9</b>
2.1 KEY ACTIVITIES AND RELATED FINANCIALS .....	9
2.2 FUNDRAISING COSTS NETHERLANDS.....	9
2.3 FUNDRAISING STRATEGY .....	10
2.4 LINK TO FINANCIAL REPORT.....	10
2.5 STRATEGY IN RELATION TO SPECIFIC AREAS.....	10
<b>3 INFORMATION RELATED TO EMPLOYEES AND THE BOARD .....</b>	<b>11</b>
3.1 TASKS AND RESPONSIBILITIES OF THE BOARD .....	11
3.2 SALARY AND COST STRUCTURE OF THE BOARD AND EMPLOYEES.....	11
3.3 BOARD SELECTION PROCESS .....	11
<b>4 BOARD REPORT 2015 .....</b>	<b>12</b>
4.1 SUMMARY OF ACTIVITIES IN 2015 .....	12
4.2 MEETINGS AND MEETING REPORTS .....	14
<b>5 VISION 2016 AND THE FUTURE .....</b>	<b>15</b>
5.1 BUDGET, STRATEGY, AND KEY ACTIVITIES 2016 .....	15
5.2 EXPECTED INCOME.....	15
5.3 USE OF FUNDS AND RESERVES .....	15
<b>6 CONCLUSION .....</b>	<b>16</b>



**Medair Netherlands  
Report of the Board  
Year 2015**

## 1 GENERAL

### 1.1 Medair general information

#### 1.1.1 Who are we? About Medair International.

Medair helps people who are suffering in remote and devastated communities around the world survive crises, recover with dignity, and develop skills to build a better future.

Medair is a humanitarian organisation inspired by Christian faith to relieve human suffering in some of the world's most remote and devastated places. We bring relief and recovery to people in crisis, regardless of race, creed or nationality.

As signatories of the International Committee of the Red Cross Code of Conduct, we believe that aid should be given to everyone who is in need, and not be used to further a particular political, social, or religious viewpoint. Our first and last considerations are the needs of the people we serve.

We save lives in emergencies and then stay to help people recover from crisis with dignity—working side by side with communities to leave a lasting impact. We do whatever it takes to bring relief where it's needed most. We provide a range of emergency relief and recovery services: Health care and nutrition. Safe water, sanitation, and hygiene. Shelter and infrastructure.

In all we do, we pursue the highest professional standards of quality, accountability, and sustainability. Our experienced teams carry out our projects in close connection with communities, listening to their needs, helping them improve their essential services, and providing them with training for the future.

We are focused on using our funds with integrity, ensuring maximum efficiency and accountability for all our programmes. We provide a flexible range of relief and recovery services, with expertise in health care, water and sanitation, and shelter and infrastructure. Our quality management system is certified to the ISO 9001:2008 standard worldwide.

Since 1989, our work has made a profound difference for millions of people, enabling lives to be saved and sustained for a better future. Together with our donors and partners, our unwavering commitment continues to bring hope to the world's most vulnerable.



### 1.1.2 Medair International statutes

#### Article 1: Form

A non-profit association is formed and is ruled by articles 60 and following of the Swiss "Code Civil" and by the present statutes. The Association is a non-governmental, non-profit and politically independent organisation.

#### Article 2: Aim

The Association pursues a charitable and humanitarian aim, with a mission to respond to human suffering in emergency and disaster situations by implementing multi-sectoral relief and rehabilitation projects, in a compassionate and serving attitude inspired by its Christian ethos.

Medair's activities consist of:

- providing qualified technical assistance to respond to human suffering in emergency and catastrophic situations.
- co-operating with transportation services, contractors and other organisations used to operating in places hit by disasters (famine, epidemics, wars ...).
- gathering or purchasing and transporting relief material and goods to the distressed countries.
- training of national personnel in those countries.
- training of emergency volunteers in Europe.
- and generally, everything that is related, contributes to and helps in the achievement of these activities and of others which could be connected to them.

#### Article 3: Name

The Association's name is: Medair.

#### Article 4: Headquarters

The Association's headquarters are located in the Canton of Vaud, at Chemin du Croset 9, 1024 Ecublens, Switzerland.

#### Article 5: Duration

Its duration is unlimited.

### 1.2 Medair Netherlands General information

"Stichting Medair Nederland" is an independent Dutch foundation with its basis in Amersfoort. Medair Netherlands is affiliated with Medair Switzerland through an affiliate agreement and a Medair Brand agreement.



## 1.3 Goals and objectives – Medair Netherlands

The “Stichting Medair Nederland” has as its goal to support and contribute to humanitarian aid provided by Medair International in emergency and recovery situations through:

- Communication
- Fundraising
- Recruitment of field staff
- Prayer support
- Any other activities that support this goal

## 1.4 Key strategies and activities

### 1.4.1 Communications

Medair Netherlands focuses on increasing awareness of Medair with help of the following strategies and activities:

- Publishing digital newsletters and printed magazines
- Active online presence on social media (Facebook & Twitter)
- Being present at relevant fairs and events
- Giving presentations at relevant meetings
- PR activities and exposure in the media (online, print, TV & radio)
- Keeping in touch with the existing network of ex-field staff to pitch them to media as a link to the field activities
- Advertising

### 1.4.2 Fundraising

Medair Netherlands focuses on generating funds for the work of Medair in the programme countries with help of the following strategies and activities:

- Publish and distribute fund appeals on a regular basis to generate gifts
- Church strategy: identify churches that will donate to Medair on a regular basis
- Network with selected institutional donors and other Dutch NGOs. Goal is to seek financial support for our international programmes. This is being done in close teamwork and cooperation with Medair Headquarters
- Major private donors strategy: identify major private donors that will donate funds to Medair on a regular basis
- Network of former field staff: Use the network of former field staff to generate potential donors, partnership churches, businesses and schools
- Use of social networks in order to create awareness and funds
- Foundations. Approach relevant foundations for funding for Medair’s activities

### 1.4.3 Recruitment

Medair Netherlands focuses on recruiting field staff with help of the following strategies and activities:

- Presence on Dutch recruitment websites (listing vacancies / banners / links)
- Information evenings about working with Medair
- Attendance at events with an information booth



- Presentations at schools
- Former field staff actively promoting Medair within their churches and networks and looking for recruitment possibilities

#### 1.4.4 Prayer support

Medair Netherlands is contributing to an organised prayer network that supports field staff and field projects.

### 1.5 Legal structure

Medair Netherlands is an independent foundation and is strictly non-profit. The board of Medair Netherlands is responsible for overseeing the strategies, activities and use of funds. The foundation holds the ANBI status of the Dutch Tax Authorities. Above that, the foundation is a fully acknowledged member of the RfB (Raad voor financiële betrouwbaarheid).

### 1.6 Composition of employees and board

Medair Netherlands had three paid positions (3.6 FTE) in its office in 2015 (of which 1.2 for Intl)

- National Coordinator (0.9 FTE). Key responsibilities: management, fundraising (churches, companies, major donors), recruitment, HQ relations, and events
- Manager Communication & Fundraising (0.9 FTE). Key responsibilities: management, communications, media, HQ relations, fundraising (direct mail, institutional fundraising & funds), campaigns, and events
- Fundraising & Communications Officer (0.6 FTE) with the tasks of assisting in organising events, office management and online marketing.
- Head of Country Programmes (1 FTE), Medair Headquarters in Switzerland requested to staff Rhonda Eikelboom. Ms Eikelboom is directly managed by the international Department of Medair's Headquarters and works both in Switzerland and in the Netherlands. All costs related are reimbursed by headquarters.
- Joanneke Oudenaarden (0.2 FTE), started per July 1<sup>st</sup>, also assigned to us from Medair International for one day per week. All costs are reimbursed by headquarters.

The board of Medair consists of at least three members with at least the following responsibilities: Chairman, Secretary and Treasurer. The board members are unpaid volunteers.

As of 31 December 2015, the board had the following members:

- |                       |                      |
|-----------------------|----------------------|
| • Maarten van der Lei | Chairman             |
| • Arjen Tompkins      | Treasurer            |
| • Dineke Wibbelink    | Secretary            |
| • Jim Jackson         | General board member |
| • Kees van Bemmel     | General board member |



## 1.7 Statutes

The statutes were reviewed and updated in November 2010. The goals and objectives for Medair Netherlands have not changed this year.



## 2 INFORMATION RELATED TO ACTIVITIES AND FINANCIAL POSITION

### 2.1 Key activities and related financials

As discussed under point 1.4, Medair NL undertakes the following key activities:

- Communications
- Fundraising
- Recruitment of field staff
- Prayer support

Medair International in Switzerland had the following split in operating expenses over the year 2014 (figures for 2015 were not yet available in January 2015 during the closing of the annual report):

- |                                  |         |
|----------------------------------|---------|
| • Humanitarian expenses direct   | 82.40 % |
| • Humanitarian expenses indirect | 7.24 %  |
| • General management             | 5.84 %  |
| • Fundraising                    | 4.53 %  |

### 2.2 Fundraising costs Netherlands

We can specify our fundraising costs in the following way:

- Direct personnel costs – personnel working directly on fundraising
- Direct fundraising costs related to fundraising activities
- A share of the general office costs

The fundraising costs and ratios are specified in the financial annual report.



## 2.3 Fundraising strategy

Overarching goal is to grow income in order to serve more of the most vulnerable at a more effective cost.

### Use of funds

The restricted funds received in the year 2015 were send directly to Medair Switzerland or are reserved to be send to Switzerland. No administrative or management costs were withheld from these funds. The unrestricted funds have been necessary to cover the running costs of the organisation.

## 2.4 Link to financial report

During the year 2015 an amount of € 776,556 was forwarded to Switzerland in order to support the work of Medair International.

## 2.5 Strategy in relation to specific areas

### 2.5.1 Reserves

Our aim is to keep a general reserve at the amount of € 50,000, which would cover about one-quarter of the annual running costs of the organisation. Any additional funds will be forwarded to Medair in Switzerland. The board does not see any necessity to maintain any higher reserves.

### 2.5.2 Volunteers

Medair Netherlands is partly dependant on volunteers. Volunteers are involved in Medair's presence at fairs and events. Beside this, volunteers help with administration and data entry in the office in Amersfoort. We are very grateful more than 15 volunteers gave their hours of dedication in 2015. Because of their commitment, faithfulness, professional skills and life experience, we were able to meet and exceed the goals we had for last year.

### 2.5.3 Communications

Our communications strategy focuses on creating a platform and awareness for the work that Medair is doing. Our aim is to continue to communicate the need for and the effectiveness/efficiency of emergency response in particular. Our main message is that emergency response is directly saving lives every single day.

In order to widen the scope of visibility and awareness of Medair in the Netherlands, time has been invested in a pro-active approach to be available for interviews in the media (TV, radio, and print) and with success. Compared to 2014, the output in 2015 increased from 118 to 190 times being visible in the media.

We have noticed that the brand awareness as a result of the efforts has increased in 2015. Alongside the media we have invested in targeted adverts around the End-of-Year Campaign and fund appeals in targeted media outlets.



## 3 INFORMATION RELATED TO EMPLOYEES AND THE BOARD

### 3.1 Tasks and responsibilities of the board

The board of Medair Netherlands is responsible for all activities, operating expenses, and use of income of Medair Netherlands.

Within the board, a good division of tasks has been made: a chairman, a treasurer, and a secretary have been appointed, whilst the other board members have other individual tasks on the board.

The board meets in general four to six times per year. A good link with the Swiss Medair Headquarters has been secured since Jim Jackson, Director Executive Office of Medair International is a board member of Medair Netherlands.

### 3.2 Salary and cost structure of the board and employees

No board members are paid by Medair Netherlands, but expenses are refunded based on an instruction regarding board expenses. Medair Netherlands has four paid staff. Salaries are benchmarked with the scale of the CAO – Welzijn and are adjusted yearly. Performance reviews are done on a regular basis by the Chair/HR focal point within the board.

### 3.3 Board selection process

When a vacancy comes up in the board – and the board decides to fill the vacancy–all board members and Medair Netherlands staff are asked to submit the names of potential new board members. The existing network of Medair ex-field staff is also used for this.

When a list of potential candidates is ready, the board meets and makes a shortlist of candidates on the basis of a) Needs within the board b) Background and expertise of the potential candidates.

The shortlist of candidates is then contacted for interviews with one of the board members to check availability and, more importantly, suitability.

The outcome of those interviews is reviewed (in a meeting or via mail) with all the board members and one or two candidates are invited for a second interview with a different board member. When a conclusion is reached by the board after the second interview, the chairman officially invites the selected candidate to become a board member and the new board member is installed in the board at the next board meeting. Board members have a general term of three years, which can be extended once for another three years.



## 4 BOARD REPORT 2015

Medair was founded in 1988 and has a passion for serving the most vulnerable in crisis. Unfortunately we have to conclude that there is still a need for an organisation like Medair. In a perfect world, Medair would cease to exist right away.

In 2015 Medair immediately responded to the devastating earthquake in Nepal. The programme has and is focussing on reconstruction and training.

The programme in the Middle East have been scaled up and with the programme in South Sudan these two programmes are currently the two largest in the Medair portfolio.

Over the last 25 years, Medair has matured significantly and has seen great changes. Medair has developed into a humanitarian organisation that provides both short-term emergency relief and longer term recovery. From the initial five volunteers, Medair grew to having 1400 paid staff working on four continents in 2015. Medair has worked in 34 vulnerable countries throughout its lifetime. Medair has been blessed with generous financial support from numerous funding partners and individuals. Millions of lives have been saved or sustained with our support.

Medair Netherlands continues to support the work of Medair International by creating awareness for the need of emergency response, by recruiting field staff, by praying for the work and staff of Medair, and by raising funds to make the work of Medair possible.

We fully support the core values of Medair in our work in the Netherlands and we try to do our work for Medair with the values in mind:

- Compassion
- Hope
- Accountability
- Dignity
- Integrity
- Faith

### 4.1 Summary of activities in 2015

#### 4.1.1 Medair International

Medair Netherlands is proud to have been able to support the important work of Medair International.

Here some key statistics for the year 2014 (not all of the 2015 figures were yet available during the 'jaarafsluiting'):

- 1,542,966 beneficiaries
- 14 countries of operation:



- Afghanistan
- DR Congo
- Haiti
- Iraq
- Jordan
- Lebanon
- Madagascar
- Nepal
- Philippines
- Sierra Leone
- Somalia
- South Sudan
- International headquarters in Switzerland with 120 staff
- 5 affiliate offices in France, Germany, the Netherlands, the UK and the US
- 139 internationally recruited staff positions in the field (IRS)
- 805 nationally recruited staff positions in the field (NRS)
- 34 countries Medair has worked from 1988 through 2015

#### 4.1.2 Medair Netherlands

We are thankful that we could make a difference and raise much more than estimated from the Netherlands. Our key focus in the year 2015 was to raise awareness in the Netherlands and raise funds for our Middle East programme and our new programme in Nepal. Because of the successes in 2012, 2013 and 2014, we decided to also be actively involved in the international end-of-year campaign 'Each Life is Worth the Extra Mile'.

We would like to thank all our donors for their great contribution.

#### Organisational process and internal highlights

In the year 2015 we continued our further professionalisation and further developed our Fundraising strategies. The highlights were:

- Medair headquarters in Switzerland requested us to contract Joanneke Oudenaarden to work for Medair International and Medair The Netherlands in project management. All her costs are reimbursed by headquarters.
- Furthered collaboration with *EO Metterdaad* and support for our country programmes in South Sudan, the Philippines and Nepal.
- In 2015 we received two large grants from the NGOs *Woord en Daad* and *Red een Kind* for our emergency response programme in Nepal.
- In December we received a large contribution from CGK for our emergency response programme in Nepal.
- Working with headquarters towards and in an aligned international end-of-year fundraising campaign and recruitment.
- Growing awareness of Medair in The Netherlands: increased (free) publicity in Dutch media: in both national and local newspapers. Again in 2015, as in 2014, Medair doubled in being visibility in the media via articles and interview on TV and radio.
- 521 new donors
- Great new volunteers.



- Four well-visited recruitment information evenings.
- Many experienced Dutch field workers in the field and six new Dutch, committed fieldworkers to the field.
- Total income from fundraising this year was above expectations: € 825,000 was budgeted, but the total fundraising income was over one million.

#### 4.1.3 Results

Our financial contribution to Medair was good; our contribution to Medair international € 776,556.

#### Way of control over strategy and implementation

During the year 2015, five board meetings were held. Prior to all the board meetings a detailed update by the three staff members was made to the board with a key update on the progress of communications, fundraising, recruitment, and prayer.

Next to this, the staff of Medair Netherlands reports directly to the board, specifically to the chairman of the board. The office team and chairman of the board had regular calls throughout the year.

## 4.2 Meetings and meeting reports

The board met in the year 2015 on the following dates:

- 2015.1 Feb 26, 2015
- 2015.2 March 19, 2015
- 2015.3 August 21, 2015
- 2015.4 Sept 29, 2015
- 2015.5 Nov, 30, 2015

Meeting reports were made and signed by all during the board meetings.

## 5 VISION 2016 AND THE FUTURE

In Medair we know we face a future full of untold challenges as crises continue to happen and the world continues to change. Our mission in Medair Netherlands is to make a significant contribution to the work of Medair International – serving the most vulnerable. Our aim for the coming years is to continue to make a significant contribution to Medair's work. We also focus more on non-restricted funding as this is very important to help where most needed. The contribution is not only financial, but also in people and prayer. As a small NGO in the Netherlands, we will have to become smarter and more professional in our communications, recruitment, and fundraising activities. We will have to become more creative and put our focus on effective and efficient actions that really have an impact.

### 5.1 Budget, strategy, and key activities 2016

The year 2016 will be a year of continued challenge, but both staff and board are highly committed to let Medair play a growing role among Dutch humanitarian aid organisations. We will expand our staff. This is also reflected in our budget for 2016, which is ambitious.

**Our budget for the year 2016 is the following (in Euros):**

Donations, restricted	800,000
Donations, unrestricted	200,000
Total donations	1,000,000
Other income	100,000
<b>Total income</b>	<b>1,100,000</b>
Donations to third parties (Medair Switzerland)	810,000
Recruitment of volunteers	35,000
Communications	110,000
Costs of fundraising	115,000
Other general expenses	30,000
<b>Total expenses</b>	<b>1,100,000</b>
<b>Result</b>	<b>0</b>

### 5.2 Expected income

Our planned income from fundraising for the year 2016 is at the level of € 1,100,000.

### 5.3 Use of funds and reserves

The restricted funding is forwarded in full to Medair Switzerland in order to be used for the purposes it has been given to. The board furthermore tries to maintain the general reserves at an acceptable level in order to be able to finance the day-to-day business of the organisation in the Netherlands.

## 6 CONCLUSION

On behalf of the board of Medair Netherlands, I am pleased to present our Annual Report for 2015. In 2015, Medair Netherlands, with the great support of many donors, volunteers, board and staff, succeeded in providing a significant contribution to the worldwide work of Medair – serving the most vulnerable.

Like the previous year, we have been blessed with exceeding our budget and received a higher income than expected. Also we have seen a continued presence of committed Dutch workers in the field, a growing awareness of Medair in the Netherlands (proven through more media publicity and new donors).

In 2015 Medair worldwide has been able to help more than 1.5 million of the world's most vulnerable people. Thanks to the support of our donors, Medair has been able to continue to respond to the Syrian refugee crisis, by scaling up its Middle East programme. Medair started a new programme in Nepal to quickly respond to the devastating earthquake in Nepal.

This all would not have been possible without the generous support of our donors. On behalf of the board and employees of Medair, I would like to thank you all for your prayers and gifts.

Ultimately we want to thank our Medair colleagues working in the most remote places in the field and in our headquarters, to directly respond to the needs of the most vulnerable.

In 2016 we want to continue raising funds to make the life-saving work of Medair possible, keep on recruiting new capable and committed field staff, continue to create awareness for the needs of the most vulnerable worldwide and, last but not least, pray for the work and staff of Medair. We hope you'll continue to be part of this exciting journey with us.

Maarten van der Lei  
Chairman of the board, Medair Netherlands



## JAARREKENING STICHTING MEDAIR NEDERLAND

**2015**



Stichting Medair Nederland, Amersfoort

**INHOUDSOPGAVE****JAARREKENING 2015**

1	Balans per 31 december 2015	3
2	Staat van baten en lasten over 2015	4
3	Kasstroomoverzicht 2015	5
4	Grondslagen voor waardering en resultaatbepaling	6
5	Toelichting op de balans per 31 december 2015	7
6	Toelichting op de rekening van baten en lasten over 2015	10
7	Toelichting bij totale lasten 2015	12
8	Toelichting lastenverdeling 2015 en diverse ratio's	14

**Overige gegevens**

Resultaatbestemming	15
Akkoordverklaring bestuur	15
Controleverklaring	16

Stichting Medair Nederland, Amersfoort

**1 BALANS PER 31 DECEMBER 2015**

**ACTIVA**

		31 december 2015	31 december 2014
		€	€
<b>VLOTTENDE ACTIVA</b>			
<b>Vorderingen en overlopende activa</b>	(1)	83.931	76.313
<b>Liquide middelen</b>	(2)	<u>204.061</u>	<u>97.183</u>
<b>Totaal activa</b>		<u>287.992</u>	<u>173.496</u>

**PASSIVA**

<b>RESERVES EN FONDSEN</b>	(3)		
<b>Reserves</b>		178.298	129.936
<b>Bestemmingsfondsen</b>		<u>85.031</u>	<u>14.302</u>
		263.329	144.238
<b>KORTLOOPENDE SCHULDEN</b>			
<b>Overige schulden</b>	(4)	24.663	29.258
<b>Totaal passiva</b>		<u>287.992</u>	<u>173.496</u>
		0	

Stichting Medair Nederland, Amersfoort

**2 STAAT VAN BATEN EN LASTEN OVER 2015**

		Werkelijk 2015	Begroting 2015	Werkelijk 2014
		€	€	€
<b>BATEN</b>				
Baten uit eigen fondsenwerving	(5)	315.360	225.000	268.658
Baten uit acties van derden	(6)	917.040	710.000	854.203
Overige baten	(7)	272	0	328
<b>Som der baten</b>		<u>1.232.672</u>	<u>935.000</u>	<u>1.123.189</u>
<b>LASTEN</b>				
<b>BESTEED AAN DOELSTELLINGEN</b>				
Aan derden verstrekte subsidies	(8)	776.556	600.000	789.381
Personelskosten veldwerkers	(9)	98.758	70.000	77.246
Werving van vrijwilligers	(10)	33.703	33.250	31.353
Geven van voorlichting	(11)	84.256	83.125	78.379
		<u>993.273</u>	<u>786.375</u>	<u>976.358</u>
<b>WERVING BATEN</b>				
Kosten eigen fondsenwerving	(12)	48.279	47.490	50.476
Kosten acties van derden	(13)	45.311	44.750	41.008
<b>BEHEER EN ADMINISTRATIE</b>				
Kosten beheer en administratie	(14)	26.719	53.885	35.054
		<u>120.308</u>	<u>146.125</u>	<u>126.538</u>
<b>Som der lasten</b>		<u>1.113.581</u>	<u>932.500</u>	<u>1.102.896</u>
<b>Resultaat</b>		<u>119.091</u>	<u>2.500</u>	<u>20.293</u>
<b>Resultaatbestemming 2015</b>				
Toevoeging aan continuïteitsreserve		8.362		
Toevoeging aan bestemmingsreserve		40.000		
Toevoeging aan bestemmingsfondsen		70.729		
		<u>119.091</u>		

Stichting Medair Nederland, Amersfoort

### 3 KASSTROOMOVERZICHT 2015

Het kasstroomoverzicht is opgesteld volgens de indirekte methode.

	2015	2014
	€	€
<b>Kasstroom uit operationele activiteiten</b>		
Resultaat van het boekjaar	119.091	20.293
Aanpassingen voor:		
Veranderingen in het werkkapitaal:		
Mutatie vorderingen	-7.618	-21.128
Mutatie kortlopende schulden	<u>-4.595</u>	<u>5.398</u>
Kasstroom uit operationele activiteiten	106.878	4.563
<b>Kasstroom uit investeringsactiviteiten</b>		
Investeringen in materiële vaste activa	<u>0</u>	<u>0</u>
	<u>106.878</u>	<u>4.563</u>
<b>3.1 Samenstelling geldmiddelen</b>		
Liquide middelen per 31 december	204.061	97.183
Liquide middelen per 1 januari	<u>97.183</u>	<u>92.620</u>
Mutatie liquide middelen	<u>106.878</u>	<u>4.563</u>

**Stichting Medair Nederland, Amersfoort****4 GRONDSLAGEN VAN WAARDERING EN RESULTAATBEPALING****ALGEMEEN**

De jaarrekening is opgemaakt conform de Richtlijn voor de jaarverslaggeving van Fondsenwervende Instellingen (Richtlijn 650).

**WAARDERINGSGRONDSLAGEN VOOR DE BALANS**

Alle in de jaarrekening vermelde bedragen luiden in euro's.

De bezittingen en schulden zijn opgenomen tegen gemaartiseerde kostprijs.

**Materiële vaste****activa**

De materiële vaste activa benodigd voor de doelstelling en voor de bedrijfsvoering worden gewaardeerd tegen de verkrijgingsprijs verminderd met de op basis van de geschatte levensduur bepaalde afschrijvingen, met inachtneming van een eventuele restwaarde. De afschrijvingen bedragen een percentage van deze verkrijgingsprijs.

**Reserves en fondsen**

Reserves betreffen gelden ter vrije besteding. Door het bestuur kunnen doelreserves worden aangehouden voor aanwending aan een specifiek doel.

Fondsen betreffen gelden die besteed moeten worden in het kader van de doelstelling waarvoor deze ter beschikking zijn gesteld. Dit betreft het niet bestede deel van toegekende bestemmingsdonaties.

**GRONDSLAGEN VOOR DE RESULTAATBEPALING**

De baten en lasten worden bepaald met inachtneming van de hiervoor reeds vermelde waarderingsgrondslagen en zijn toegerekend aan de periode waarop ze betrekking hebben.

**Giften**

Binnengekomen giften voor een bepaald project worden volledig doorbetaald aan Medair Zwitserland. Giften zonder projectbestemming zijn primair bestemd voor dekking van de kosten voor de eigen organisatie.

**Toerekening lasten**

De lasten worden toegedeeld op basis van de aan activiteiten bestede tijd en budget.

Dit heeft geleid tot de volgende toedeling:

Werving van vrijwilligers	10% van de totale lasten van de organisatie
Geven van voorlichting	25% van de totale lasten van de organisatie
Kosten eigen fondsenwerving	10% personeelskosten, 30% promotiekosten, 10% overige kosten
Kosten fondsen van derden	15% personeelskosten, 10% promotiekosten, 10% overige kosten
Beheer en administratie	restant van de kosten

**5 TOELICHTING OP DE BALANS PER 31 DECEMBER 2015**

**ACTIVA**

	31-12- 2015	31-12- 2014
	€	€
<b>VLOTTENDE ACTIVA</b>		
<b>1.</b> <b>Vorderingen en overlopende activa</b>		
Rente spaarrekening	272	328
Erdee Media	0	3.326
Medair HQ Zwitserland inz. doorbelasting	0	3.863
EO Metterdaad inz. Zuid-Sudan	11.863	3.100
EO Metterdaad inz. Filipijnen	28.696	28.696
EO Metterdaad inz. Zuid-Sudan	23.000	23.000
EO Metterdaad inz. Syrië	0	9.000
EO Metterdaad inz. Zuid-Sudan	5.000	5.000
EO Metterdaad inz. Zuid-Sudan	3.100	0
EO Metterdaad inz. Nepal	12.000	0
	<b>83.931</b>	<b>76.313</b>
<b>2.</b> <b>Liquide middelen</b>		
Kas	79	88
ING Bank	78.465	12.495
ABN-AMRO bank, rekening courant	75.517	64.600
ABN-AMRO bank, spaarrekeningen	50.000	20.000
	<b>204.061</b>	<b>97.183</b>

De liquide middelen staan ter vrije beschikking van de stichting

(vervolg)

Stichting Medair Nederland, Amersfoort

## PASSIVA

### 3. RESERVES EN FONDSEN

	<u>31-12-2015</u>	<u>31-12-2014</u>
	€	€

#### Continuïteitsreserve

Stand per 1 januari	129.936	87.972
Resultaat van het boekjaar	119.091	20.293
Mutatie bestemmingsreserve	-40.000	0
Mutatie bestemmingsfondsen	-70.729	21.671
 Stand per 31 december	 <u>138.298</u>	 <u>129.936</u>

Het bestuur streeft er naar om een continuïteitsreserve van ongeveer € 60.000 aan te houden (25% van de jaarlijkse kosten van de eigen organisatie, plus het uitstaande bedrag aan vorderingen i.v.m. projectfinanciering).

#### Bestemmingsreserve

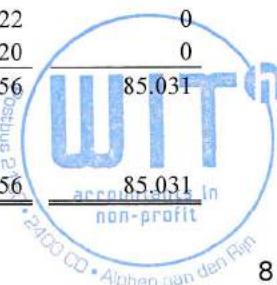
Stand per 1 januari	0	0
Dotatie boekjaar	40.000	0
Stand per 31 december	<u>40.000</u>	<u>0</u>

De bestemmingsreserve is beschikbaar voor besteding aan de primaire doelstelling.

<b>Totaal reserves</b>	<u>178.298</u>	<u>129.936</u>
------------------------	----------------	----------------

<b>Bestemmingsfondsen</b>	<u>Saldo op 1 januari</u>	<u>Toegevoegd</u>	<u>Onttrokken</u>	<u>Saldo op 31 december</u>
---------------------------	-------------------------------	-------------------	-------------------	---------------------------------

Project Afghanistan	0	60	60	0
Project Syrië	10.200	57.737	59.043	8.894
Project Midden Oosten	961	7.324	6.667	1.618
Project Irak	2.757	5.500	8.057	200
Project D.R. Congo	0	380	330	50
Project Filipijnen	0	262	262	0
Project Haiti	0	300	300	0
Project Madagaskar	0	0	0	0
Project Somalië	0	1.432	932	500
Project Nepal		604.731	534.296	70.435
Project Ebola	92		92	0
Project Zuid-Sudan	292	166.817	163.775	3.334
Project Sierra Leone	0	2.722	2.722	0
Project 'Water'	0	20	20	0
 Totaal	 <u>14.302</u>	<u>847.285</u>	<u>776.556</u>	<u>85.031</u>



(vervolg)

Stichting Medair Nederland, Amersfoort

**KORTLOOPENDE SCHULDEN**

	<u>31-12-2015</u>	<u>31-12-2014</u>
	€	€
<b>Overige</b>		
<b>4. schulden</b>		
Reservering vakantiegeld en -dagen	8.204	14.722
Belastingdienst	5.936	6.341
Pensioenfonds	133	
Accountantskosten	4.300	3.000
Crediteuren	6.090	5.195
	<hr/> <u>24.663</u>	<hr/> <u>29.258</u>

**Niet uit de balans blijkende rechten en verplichtingen**

Per 31 december bestaat recht op een donatie van Woord en Daad in 2016 ter grootte van € 228.000 (Nepal).  
Per 31 december bestaat recht op een donatie van Red een Kind in 2016 ter grootte van € 12.000 (Nepal).

**Meerjarige financiële verplichtingen**

Inzake een aangegane huurovereenkomst, waarbij tot en met 30 juni 2018 een kantoorruimte en parkeerplaatsen is gehuurd, zijn langlopende verplichtingen aangegaan tot een jaarbedrag van € 4.080,-

Stichting Medair Nederland, Amersfoort

## 6 TOELICHTING OP DE STAAT VAN BATEN EN LASTEN OVER 2015

### BATEN

#### 5. Opbrengsten uit eigen fondswerving

	Werkelijk 2015 €	Begroting 2015 €	Werkelijk 2014 €
Donaties en giften Algemeen	186.357	225.000	177.905
Donaties en giften Projecten	129.003	0	90.753
	<b>315.360</b>	<b>225.000</b>	<b>268.658</b>

#### 6. Opbrengsten uit acties van derden

Medair (Zwitserland)	198.758	110.000	177.246
Family7	27.789		0
Red een Kind	80.000		0
EO Metterdaad	262.493		576.957
Draagt elkanders lasten	0		100.000
Opwekking	5.000		0
Christelijk Gereformeerde Kerken	65.000		0
Woord en Daad	278.000		0
Overige / diverse	0	600.000	0
	<b>917.040</b>	<b>710.000</b>	<b>854.203</b>

#### Projecten

Een specificatie van de ontvangsten per project treft u in hoofdstuk 5 aan (overzicht bestemmingsfondsen).

### 7. Overige baten

Rentebaten en baten uit beleggingen	272	0	328
	<b>272</b>	<b>0</b>	<b>328</b>

### LASTEN

#### BESTEED AAN DOELSTELLINGEN

#### 8. Aan derden verstrekte subsidies

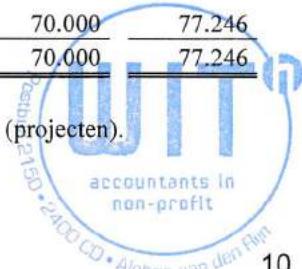
Doorbetaald aan Medair Zwitserland t.b.v. projecten	776.556	600.000	789.381
	<b>776.556</b>	<b>600.000</b>	<b>789.381</b>

Een specificatie van de betalingen per projecten treft u in hoofdstuk 5 aan (overzicht bestemmingsfondsen).

#### 9. Personeelskosten veldwerkers

Personeelskosten veldwerkers	98.758	70.000	77.246
	<b>98.758</b>	<b>70.000</b>	<b>77.246</b>

Salariskosten van personeel dat direct werkzaam is in of ten behoeve van het werk in het veld (projecten).



(vervolg)

**Stichting Medair Nederland, Amersfoort**

	<b>Werkelijk 2015</b>	<b>Begroting 2015</b>	<b>Werkelijk 2014</b>
	€	€	€

#### **10. Werving van vrijwilligers**

De kosten welke toerekenbaar zijn aan het werven van vrijwilligers zijn getaxeerd op 10% van de totale kosten van de eigen organisatie

Totaal	<u>33.703</u>	<u>33.250</u>	<u>31.353</u>
--------	---------------	---------------	---------------

#### **11. Voorlichting**

De kosten welke toerekenbaar zijn aan het geven van voorlichting zijn getaxeerd op 25% van de totale kosten van de eigen organisatie

Totaal	<u>84.256</u>	<u>83.125</u>	<u>78.379</u>
--------	---------------	---------------	---------------

#### **WERVING BATEN**

#### **12. Kosten eigen fondsenwerving**

De kosten van eigen fondsenwerving kunnen als volgt worden gespecificeerd:

Directe personeelskosten	23.217	23.000	19.312
Directe fondsenwervingskosten	21.864	21.360	28.687
Aandeel in overige kosten (10%)	3.198	3.130	2.477
	<u>48.279</u>	<u>47.490</u>	<u>50.476</u>

In % t.o.v. baten uit eigen fondsenwerving	<u>15,3%</u>	<u>21,1%</u>	<u>18,8%</u>
--	--------------	--------------	--------------

#### **13. Kosten acties derden**

Directe personeelskosten	34.825	34.500	28.968
Directe fondsenwervingskosten	7.288	7.120	9.562
Aandeel in overige kosten (10%)	3.198	3.130	2.477
	<u>45.311</u>	<u>44.750</u>	<u>41.008</u>

In % t.o.v. baten uit acties van derden	<u>4,9%</u>	<u>6,3%</u>	<u>4,8%</u>
---	-------------	-------------	-------------

#### **BEHEER EN ADMINISTRATIE**

#### **14. Beheer en administratie**

Kosten beheer en administratie	<u>26.719</u>	<u>53.885</u>	<u>35.054</u>
--------------------------------	---------------	---------------	---------------



**Stichting Medair Nederland, Amersfoort**

**7 TOELICHTING OP TOTALE LASTEN 2015**

	Werkelijk 2015 €	Begroting 2015 €	Werkelijk 2014 €
<b>Totale kosten eigen organisatie</b>			
Personeelskosten	232.165	230.000	193.123
Promotiekosten	72.880	71.200	95.624
Reis- en verblijfkosten	7.830	8.300	7.828
Kantoorkosten	13.489	14.000	8.769
Algemene kosten	10.661	9.000	8.171
	<b>337.025</b>	<b>332.500</b>	<b>313.515</b>

*Personeelskosten*

Brutolonen	191.845	191.400	154.065
Sociale lasten	17.181	20.000	19.642
Pensioenpremies werkgeversdeel	15.131	15.000	15.378
Reiskostenvergoeding woon/werk	7.310	3.000	3.678
Training staf	698	600	360
	<b>232.165</b>	<b>230.000</b>	<b>193.123</b>

Bij de stichting zijn gemiddeld 3,5 FTE werkzaam (2013: 2,8)

*Promotiekosten*

Advertenties	20.732	20.000	25.598
Promotie materiaal	-1.294	200	4.255
Zegel- en portokosten	1.899	2.500	0
Drukwerk	35.619	37.500	36.269
Evenementskosten	9.120	8.000	25.011
Advieskosten	4.000	3.000	1.071
Softwarepakket			3.002
Ontwerp kosten materiaal	2.804		418
	<b>72.880</b>	<b>71.200</b>	<b>95.624</b>

*Reis en verblijfkosten*

Reis- en verblijfkosten medewerkers en vrijwilligers	7.809	7.800	7.828
Reis- en verblijfkosten bestuur	21	500	0
	<b>7.830</b>	<b>8.300</b>	<b>7.828</b>

De bestuursleden genieten geen bezoldiging, wel kunnen onkosten worden vergoed op basis van een door het bestuur vastgestelde declaratieinstructie. De vergoede onkosten betreffen reiskosten op basis van kilometerdeclaraties, alsmede een vaste jaarlijkse vergoeding voor overige kantoor- en telecommunicatiekosten. In 2015 zijn er door de bestuursleden geen onkosten in rekening gebracht.



Stichting Medair Nederland, Amersfoort

	Werkelijk 2015 €	Begroting 2015 €	Werkelijk 2014 €
<i>Kantoorkosten</i>			
Huur kantoor	4.076	4.000	2.696
Kantoorbenodigdheden	5.475	4.000	5.138
Telefoonkosten	826	1.000	935
Automatiseringskosten	3.112	5.000	0
	<b>13.489</b>	<b>14.000</b>	<b>8.769</b>
<i>Algemene kosten</i>			
Audit	4.346	3.000	3.025
Representatie	1.583	1.850	0
Loonadministratie	157	150	187
Lidmaatschappen organisaties	3.292	3.000	3.581
Verzekeringen	181	250	150
Incassokosten	37	0	370
Bankkosten	1.065	750	858
	<b>10.661</b>	<b>9.000</b>	<b>8.171</b>

Stichting Medair Nederland,  
Amersfoort

#### 8. Toelichting lastenverdeling

Specificatie en verdeling kosten naar bestemming

Bestemming	Doelstelling					Werving baten	Beheer en administratie	Totaal 2015	Begroot 2015	Totaal 2014
	Aan derden verstrekte subsidies	Pers. kosten veldwerkers	Werving van vrijwilligers	Geven van voorlichting	Eigen Fondsen-werving					
Subsidies en bijdragen	776.556							776.556	600.000	789.381
Publiciteit en communicatie			7.288	18.220	21.864	7.288	18.220	72.880	71.200	95.624
Personale kosten		98.758	23.217	58.041	23.217	34.825	-5.892	232.165	230.000	193.123
Kantoor- en algemene kosten			3.198	7.995	3.198	3.198	14.391	31.980	31.300	24.768
Totaal	776.556	98.758	33.703	84.256	48.279	45.311	26.719	1.113.581	932.500	1.102.896

#### Diverse ratio's:

	Totaal 2015	Begroot 2015	Totaal 2014
Doelbestedingspercentage van de baten	80,6%	84,1%	86,9%
Doelbestedingspercentage van de lasten	89,2%	84,3%	88,5%
Fondsenwervingspercentage	15,3%	21,1%	18,8%
Percentage kosten Beheer en Administratie	2,4%	5,8%	3,2%

Stichting Medair Nederland  
Amsterdamseweg 16  
3812 RS AMERSFOORT

#### CONTROLEVERKLARING VAN DE ONAFHANKELIJKE ACCOUNTANT

##### **Verklaring betreffende de jaarrekening**

Wij hebben de in dit rapport opgenomen jaarrekening 2015 van Stichting Medair Nederland te Amersfoort gecontroleerd. Deze jaarrekening bestaat uit de balans per 31 december 2015 (met een balanstotaal van € 287.992) en de staat van baten en lasten over 2015 (met een resultaat van € 119.091 positief) met de toelichting, waarin zijn opgenomen een overzicht van de gehanteerde grondslagen voor financiële verslaggeving en andere toelichtingen.

##### **Verantwoordelijkheid van het bestuur**

Het bestuur van de Stichting is verantwoordelijk voor het opmaken van de jaarrekening die het vermogen en het resultaat getrouw dient weer te geven, alsmede voor het opstellen van het jaarverslag, beiden in overeenstemming met Richtlijn 650 Fondsenwervende Instellingen. Het bestuur is tevens verantwoordelijk voor een zodanige interne beheersing als het noodzakelijk acht om het opmaken van de jaarrekening mogelijk te maken zonder afwijkingen van materieel belang als gevolg van fraude of fouten.

##### **Verantwoordelijkheid van de accountant**

Onze verantwoordelijkheid is het geven van een oordeel over de jaarrekening op basis van onze controle. Wij hebben onze controle verricht in overeenstemming met Nederlands recht, waaronder de Nederlandse controlestandaarden. Dit vereist dat wij voldoen aan de voor ons geldende ethische voorschriften en dat wij onze controle zodanig plannen en uitvoeren dat een redelijke mate van zekerheid wordt verkregen dat de jaarrekening geen afwijkingen van materieel belang bevat. Een controle omvat het uitvoeren van werkzaamheden ter verkrijging van controle-informatie over de bedragen en de toelichtingen in de jaarrekening. De geselecteerde werkzaamheden zijn afhankelijk van de door de accountant toegepaste ordeelsvorming, met inbegrip van het inschatten van de risico's dat de jaarrekening een afwijking van materieel belang bevat als gevolg van fraude of fouten. Bij het maken van deze risico-inschattingen neemt de accountant de interne beheersing in aanmerking die relevant is voor het opmaken van de jaarrekening en voor het getrouwe beeld daarvan, gericht op het opzetten van controlewerkzaamheden die passend zijn in de omstandigheden. Deze risico-inschattingen hebben echter niet tot doel een oordeel tot uitdrukking te brengen over de effectiviteit van de interne beheersing van de stichting. Een controle omvat tevens het evalueren van de geschiktheid van de gebruikte grondslagen voor financiële verslaggeving door het bestuur en van de redelijkheid van de door het bestuur van de stichting gemaakte schattingen, alsmede een evaluatie van het algehele beeld van de jaarrekening.

Wij zijn van mening dat de door ons verkregen controle-informatie voldoende en geschikt is om een onderbouwing voor ons oordeel te bieden.

##### **Oordeel betreffende de jaarrekening**

Naar ons oordeel geeft de jaarrekening een getrouw beeld van de grootte en de samenstelling van het vermogen van Stichting Medair Nederland per 31 december 2015 en van het resultaat over 2015 in overeenstemming met Richtlijn 650 Fondsenwervende Instellingen.

##### **Verklaring betreffende andere voorschriften**

Wij melden dat het bestuur- en directieverslag voor zover wij dat kunnen beoordelen, verenigbaar is met de jaarrekening zoals vereist in Richtlijn 650 Fondsenwervende Instellingen.

Sliedrecht, 10 februari 2016.

WIT accountants B.V.

P. Alblas RA

##### **Correspondentie-adres**

Postbus 2150 - 2400 CD - Alphen aan den Rijn  
T 0172-750175 | [www.withaccountants.nl](http://www.withaccountants.nl) | [info@withaccountants.nl](mailto:info@withaccountants.nl) | Twitter: @wthaccountants  
IBAN: NL71 INGB 0667 8301 62 | KVK: 28112484