

Medair UK  
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[www.medair.org](http://www.medair.org)



## Members of Board of Trustees (voluntary)

Medair UK is an affiliate of the Swiss-based international humanitarian agency, Medair, providing life-saving relief and rehabilitation in disasters, conflict areas, and other crises. We seek out and serve the world's most vulnerable people affected by crisis, particularly the forgotten men, women, and children who live in difficult-to-access regions in Africa and Asia. Our internationally recruited staff are inspired by their Christian faith to care for people in need, providing practical and compassionate support, regardless of race, religion, or politics.

Medair UK is a recognised leader in accountability and transparency, and remains Intelligent Giving's no. 1 ranked charity across both "religious" and "international" categories. Medair UK also maintains membership of the ImpACT Coalition and Fundraising Standards Board.

We are seeking additional members for our accomplished Board of Trustees. Driven by the values underlying all of Medair's work, you must share our enthusiasm for serving the world's most vulnerable by extending Medair's network of supporters in the UK. We are seeking people with fundraising, governance and leadership expertise.

Please send your CV, together with a covering letter explaining your motivation for applying, to [ben.paine@medair.org](mailto:ben.paine@medair.org)

Deadline for applications: Friday 11th September 2009

For more details, see [www.medair.org](http://www.medair.org)

Integrity | Hope | Compassion | Accountability | Dignity | Faith





# Medair UK

## Trustee Specification & Requirements

<b>Purpose</b>	This document outlines the skills, person specification and requirements of current and future Trustees of Medair UK.	
<b>Person Specification</b>	Demonstrable Christian faith and commitment to all Medair's values – integrity, hope, compassion, accountability, dignity and faith	<b>Essential</b>
	Free from conflicting Board memberships	
	Prior commitment to overseas relief	<b>Desirable</b>
	Outside the current Medair family	
	National of a country where Medair operates	
<b>Skills Specification</b>	<p>Able to provide long-term, strategic direction to growing charitable company</p> <p>Strong communication and interpersonal skills, including fluent English</p> <p>Experience in staff management, appraisal and development</p> <p>Able and enthusiastic advocate of the organisation and its mission</p> <p>Good team player, able to express and hear differing views and find consensus</p> <p>Fundraising, governance and / or leadership expertise</p>	<b>Essential</b>



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## Trustee Specification & Requirements

<b>Requirements</b>	<p>Acceptance of legal duties and responsibilities (See Charity Commission’s <i>The Essential Trustee – What you need to know</i>), including:</p> <ul style="list-style-type: none"> <li>- Ultimate responsibility for directing the affairs of Medair UK</li> <li>- Duty of prudence – ensuring Medair UK remains solvent etc.</li> <li>- Duty of care – using appropriate care and skill in acting as a Trustee</li> <li>- Ensuring Medair UK delivers its Charitable Objects</li> <li>- Ensuring compliance with all relevant legal and other requirements</li> </ul> <p>Initiative</p> <p>Keeping up to date with developments in voluntary sector</p> <p>Attendance at Board meetings (5 per year) in SW London</p> <p>Able to offer appropriate time and energy to organisation between meetings, to include:</p> <ul style="list-style-type: none"> <li>- Reviewing necessary documents</li> <li>- Attending ad hoc events</li> <li>- Participation in recruitment of new staff</li> <li>- Appraisal and development of Development Director</li> </ul> <p>Participation in events or initiatives aimed at developing the Board</p> <p>Ability and willingness to draw on an appropriate network of contacts that will enhance and enable the work of Medair</p> <p>Readiness to present / speak on behalf of the organisation to raise awareness or support</p> <p>Readiness to raise financial support for the organisation either directly or indirectly</p> <p>Readiness to provide coaching to the Development Director in his / her role of leadership</p>	<b>Essential</b>
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